

## Chemistry IT administrator management requirements.

1. An annual risk assessment will be filed with the Texas A & M Archer system.
2. Automatic software updates will be enabled
3. Anti-virus software will be installed and enabled
4. Identity finder will be installed
5. Encryption will be used with confidential information
6. Passwords will be at least 8 or more characters with three of the following : Upper case, Lower case, number. Expiration one year. TAMU SAP 29.01.03.M1.14 Section 3.5
7. No patient health information or US export controlled software will be installed and enabled.